



## CHILD INFORMATION

Full name of child \_\_\_\_\_

Name by which the child is known \_\_\_\_\_

Age \_\_\_\_\_ Gender: Male / Female Due date \_\_\_\_\_ Birth date \_\_\_\_\_

Nationality \_\_\_\_\_ What is their main language? \_\_\_\_\_

If English not main language, what is their level of understanding? \_\_\_\_\_

Languages spoken at home \_\_\_\_\_

Can you provide us with some useful words in your home language to support your child? \_\_\_\_\_

\_\_\_\_\_

## PARENT INFORMATION

Address \_\_\_\_\_

\_\_\_\_\_ Post code \_\_\_\_\_

Tel No 1 \_\_\_\_\_ Tel No 2 \_\_\_\_\_

Parent email 1 \_\_\_\_\_

Parent email 2 \_\_\_\_\_

### Parent(s)/Legal Contacts

Name of parent with whom child lives \_\_\_\_\_

Do they have parental responsibility - Yes / No

Parent 1: Yes / No Tel No \_\_\_\_\_ Mobile Tel No \_\_\_\_\_

Parent 2: Yes / No Tel No \_\_\_\_\_ Mobile Tel No \_\_\_\_\_

Name of parent whom the child does not live with: \_\_\_\_\_

Tel No: \_\_\_\_\_ Mobile Tel No \_\_\_\_\_

Is there another person who has legal access e.g. foster parent, grandparent: Yes / No

If yes, Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Post code \_\_\_\_\_

Tel No \_\_\_\_\_

You must inform Playways Day Nursery & Pre-School staff of any changes to any information on this form immediately.

### Password

For security purposes we will only allow children to be picked up by an unfamiliar adult, even those details in the authorised section, if they can provide us with your unique password. This can be any word that you chose.

Please detail your choice \_\_\_\_\_

### Emergency Contact(s) Details

If we should need to contact somebody during session time and there is no-body on the above numbers, please indicate 2 emergency contacts:

Name: \_\_\_\_\_ Relationship to child \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Contact number \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to child \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Contact number \_\_\_\_\_

Have you gained permission to share the people/persons detailed in the above section, name, address and contact details: Yes / No

Any information is held in a secure filing cabinet and only used in an emergency. It will not be shared with any outside agencies.





**ABOUT YOUR CHILD CONTINUED**

Does your child have any specific dietary requirements: Yes / No

If yes, please give details:

**OUTSIDE AGENCIES:**

Is your child involved with any outside agencies such as social worker, health professionals? Yes / No

If yes, please give details:

**GENERAL INFORMATION**

Has your child previously attended a parent and toddler group? Yes / No

Has your child previously attended any other EYFS setting – nursery, pre-school childminder, other: Yes / No

If yes, please give details:

Are you happy for us to contact your previous setting: Yes / No

Will your child be attending another setting: Yes / No

If yes, where?

Do you give us permission to share information with this setting for the purpose of your child's development: Yes / No

Please tell us about the types of activities your child likes and dislikes:

Does your child have a favourite book/toy/game?

Are there any special requests/requirements you would like us to observe while your child is at Nursery/Pre-school:

Please provide us with any further background information which help us to understand your child's needs and make the transition to nursery as easy as possible, for example, daily routines, sleep and eating patterns, fears, names of siblings, pets, special words or any recent family events which may have affected your child:

Tell us more about your child's sleeping pattern

Tell us more about your child's eating pattern - Tell us about the types of food your child likes/dislikes

## CONSENT & SIGNATURE

I consent to a member of Playways Day Nursery & Pre-school administering first aid and, if I cannot be contacted immediately, accompanying my child to hospital and authorising emergency treatment (i.e. life saving) if needed Yes / No

**Please give consent for a member of Playways Day Nursery & Pre-school administering:**

|  |  |
|--|--|
| Cleansing wipes where deemed necessary <span style="float: right;">Yes / No</span> | Plasters <span style="float: right;">Yes / No</span>               |
| Calpol <span style="float: right;">Yes / No</span>                                 | Piriton <span style="float: right;">Yes / No</span>                |
| Sudocream <span style="float: right;">Yes / No</span>                              | Boots Sultan sun cream <span style="float: right;">Yes / No</span> |

**Please give consent for a member of Playways Day Nursery & Pre-school to:**

|   |  |
|---|--|
| Change your child's nappy <span style="float: right;">Yes / No</span> | Support your child with toilet training and/or toileting where necessary |
|---|--|

## PHOTOGRAPHS

I give permission for photographs to be taken of my child and used for the purpose of observation and assessment and used within the setting: Yes / No

I consent to my child's photograph being published on the Nursery & Pre-School website: Yes / No

I consent to my child's photograph being published in the local press: Yes / No

With or without name: With / Without

## TERMS AND CONDITIONS, POLICIES AND PROCEDURES

I agree to read and adhere to Playways Day Nursery & Pre-School's terms and conditions, policies and procedures. These can be found on the website and on the table where you sign in. Yes / No

## FURTHER INFORMATION

Do you give us permission to contact you via email? Yes / No

Please provide your email address: \_\_\_\_\_

Do you give us permission to contact you via post? Yes / No

Do you give us permission to contact you via telephone? Yes / No

Do you give us permission to contact you via text message? Yes / No

Full name of child

Your Name

Relationship to child

X Signed

(Parent/Guardian)

Date

Please return completed booking form to: [hello@playwaysnursery.com](mailto:hello@playwaysnursery.com)

Thank you for taking the time to fill in this form, it will help us to get to know your child and support them in settling in to Playways Day Nursery & Pre-School